



Kingdom Bank

Proof of Identity Form

To comply with current legislation we are required to verify your identity. We normal use a variety of data sources to complete this including Credit Reference and Fraud Prevention Agencies as well as the Electoral Roll. The agencies will record the details of the search whether or not your application proceeds. We have been unable to fully complete this process and so must now ask you to supply us with adequate proof of identity as specified. Any documents provided to us will be recorded and copied for audit purposes as part of our Anti Money Laundering requirements. This also helps us to provide added security for your savings and any other facility we offer. This requirement applies to **all** personal account holders and **all** Authorised Signatories. If you have an existing savings account with us we may have sufficient documents already so please just provide the account number below.

Each account holder or Authorised Signatory will therefore need to indicate on the form which documents are attached.

Identification required

EITHER: A passport or Photocard driving licence

OR

Two separate documents: -

- One issued by a government department quoting you name and address or date of birth
- One to confirm your name and address

Postal Applications

For postal applications, we need to undertake additional verification which requires another document from either of the lists.

Age of documents

All documents should be current. This means valid passports etc. and utility bills, bank statements etc. less than 3 months old.

Originals and Photocopies

Black and white photocopies of valuable documents are acceptable providing they are certified (see below), but originals of utility bills etc should be sent. All originals will be returned by 1st class post at your risk.

Internet

Please do not send documents printed from the internet.

Certification

A professional person (such as accountant or solicitor), a minister of religion, independent financial adviser registered with the Financial Services Authority or a government department official should undertake the certification. You may not certify your own identification.

Certified copies should: -

- state **'I certify I have seen the original of this document'**,
- state clearly the full name, professional status, current permanent address (including postcode) and telephone number of the person undertaking the certification,
- be dated and signed.

One form to be completed for each person (photocopy as required)

Mr Mrs Miss Ms Other

Full forename (personal names)

Surname (family name)

please tick

EITHER: **Passport**
or
Photocard Driving Licence

OR: **One government issued document**
• Valid old style full UK driving licence
• Evidence of entitlement to benefit, such as housing benefit, council tax benefit, tax credit, pension, educational or other grant.

AND
Council tax demand letter or statement
Current bank statement or credit/debit card statement
Court appointment such as a grant of probate
Utility bill

AND: **One additional document from either list above**

If you have **not** completed this information on a *Personal Account Opening Form* please now provide the following personal information:

Permanent residential address

Post Code

Your previous address if you have lived at the above address for less than three years.

Post Code

E-mail address

Date of birth

Daytime telephone number (including dialling code)

Mobile telephone number

If you have any other Kingdom Bank accounts, what are the account numbers?

Terms and Conditions

If you have not completed an application form you may not have received a copy of the terms and conditions for any account or facility with or provided by Kingdom Bank (howsoever described) in support of which this form is submitted. If you are completing this form to become a Trustee, Authorised Signatory, or Co-Account Signatory and we accept your application, you will be bound by the relevant terms and conditions which should be available from the following:

Chairperson of Charity or Association; Director; Co-Account signatory; or Parent/guardian (if under 16 years of age) as the case may be, failing which from Kingdom Bank (on your request).

Your Personal Information

The terms and conditions applicable to the account or facility with or provided by Kingdom Bank (howsoever described) in support of which this form is submitted explain the ways in which Kingdom Bank collects and processes your personal information.

The following explains the ways in which you may be contacted for marketing purposes. If you wish to indicate objection to being so contacted, please do so as directed:

From time to time, Kingdom Bank or Group companies may contact you to advise you of new products and services. Please place a cross in the appropriate boxes below if you do NOT wish such information to be sent by any of the following methods (it may take a short time for your decision to show on our records).

Mail E-mail Telephone Mobile telephone (normally by text message)

If you change your mind about being contacted in the future, please let us know.

Also, from time to time, business partners of Kingdom Bank may contact you to advise you of their new products and services. Please place a cross in the appropriate boxes below if you do NOT wish such information to be sent by any of the following methods (it may take a short time for your decision to show on our records).

Mail E-mail Telephone Mobile telephone (normally by text message)

If you change your mind about being contacted in the future, please let us know.

Declaration

I have read, understood and agree to be bound by all of the terms and conditions (in particular clause 1.4 entitled "Your Personal Information") applicable to the account or facility with or provided by Kingdom Bank (howsoever described) in support of which this form is submitted. If I have objection to being contacted for marketing purposes, I have so indicated above.

I understand that you will rely on the information given in this form, which I confirm is complete and true.

I understand that you may decline my application or, where applicable, refuse to accept me as an Authorised Signatory.

Signature

Date

KINGDOM BANK LTD

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Mere Way, Ruddington
Nottingham NG11 6JS

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Fax: 0115 921 7251
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A Company registered in England and Wales under number 4346834
Authorised and Regulated by the Financial Services Authority