



# Kingdom Bank

## Application Form to open a Savings Account - Business

Thank you for choosing to open a new Account or Savings Bond with Kingdom Bank Ltd. For Companies Limited Liability Partnerships and Partnerships the decision to open this account must be agreed by at least a majority of the Board of Directors or partners, whose resolution will be recorded in the minutes of one of their formal meetings (see step 9 below).

Would you now please read and complete the following 12 steps of this form, which will enable us to process your application quickly and accurately.

If you have any questions, please do not hesitate to contact us by telephone on 0115 921 7250.

### Step 1 – Choose the account you want to open by ticking one of the following boxes

Call Direct	<input type="checkbox"/>	Promotion Code	<input type="text"/>
Postal 60	<input type="checkbox"/>	Postal 32	<input type="checkbox"/>
Savings Bond	<input type="checkbox"/>	3 months	<input type="checkbox"/>
		6 months	<input type="checkbox"/>
		12 months	<input type="checkbox"/>
		24 months	<input type="checkbox"/>
Treasury Account	<input type="checkbox"/>	1 month	<input type="checkbox"/>
		3 months	<input type="checkbox"/>
		6 months	<input type="checkbox"/>
		12 months	<input type="checkbox"/>

### Step 2 – Please complete the following details about the business

Full name of the Business

Trading Name if any

Address of the Business's principal activities. *We will use this address for all communication unless you request otherwise.*

Postcode

Company number (if applicable)

Registered Office address (if a Company or Limited Liability Partnership if different from above)

Postcode

Telephone number of the business

E-mail address

Please explain the principal activities of the Business

**Step 3 – Please provide details of Sole Proprietor or all Directors or Partners and Company Secretary**

**Proprietor/Director/Partner** We will address correspondence to this person at the principal activities address quoted above.

Mr  Mrs  Miss  Ms  Other

Full forenames (personal names)

Surname (family name)

Address

Post Code

**Director/Partner**

Mr  Mrs  Miss  Ms  Other

Full forenames (personal names)

Surname (family name)

Address

Post Code

**Director/Partner/Company Secretary**

Mr  Mrs  Miss  Ms  Other

Full forenames (personal names)

Surname (family name)

Address

Post Code

**Please photocopy and continue on a separate sheet for additional directors/partners**

**Step 4 – For Private Limited Companies please advise details of ownership**

Name	<input type="text"/>	Percentage share	<input type="text"/>
Name	<input type="text"/>	Percentage share	<input type="text"/>
Name	<input type="text"/>	Percentage share	<input type="text"/>
Name	<input type="text"/>	Percentage share	<input type="text"/>
Name	<input type="text"/>	Percentage share	<input type="text"/>
Name	<input type="text"/>	Percentage share	<input type="text"/>

### Step 5 – Please confirm who will be operating the account

We need to know who will be authorised to operate the account, so that we can respond to withdrawal requests and other instructions in accordance with your formal mandate.

You will therefore need to complete a “Non-personal Mandate Form”, which must be returned to us with this application form.

### Step 6 – Please tell us about your initial investment to this account

We shall open the account with £

This will be by (please tick the appropriate box):

Cheque (please make the cheque out to ‘Kingdom Bank Ltd – business name’)

Bank Transfer (we will provide you with our account details)

Transfer from Kingdom Bank Ltd Account number

### Step 7 – Interest instructions

For Companies, interest will be paid gross (without the deduction of tax). For Unincorporated Businesses the interest will be paid net. The interest will be paid annually or at maturity, depending on the type of account opened.

Please send details of the Gift Tag scheme.

For Postal 60 accounts only, please let us know how you want your interest to be paid.

Added to the account  Transferred to Kingdom Bank Ltd account number

Paid into the following bank or building society account:  
bank or building society name

in the account name

account number

roll number (if applicable)

sort code

### Step 8 – Telephone Banking – Call Direct and Treasury Accounts only

Please provide details of the nominated account to which we will send withdrawals from your Call Direct or Treasury Account.

bank or building society name

account name (e.g. Mr F Smith)

account number

sort code

### Step 9 – Your Personal Information



Now read clause 1.4 and 1.5 of the General Terms and Conditions Business Savings for information relating to the ways in which we collect and process Your personal information.

From time to time, Kingdom Bank or Group companies may contact you to advise you of new products and services. Please place a cross in the appropriate boxes below if you do NOT wish such information to be sent by any of the following methods (it may take a short time for your decision to show on our records).

Mail  E-mail  Telephone  Mobile telephone (normally by text message)

If you change your mind about being contacted in the future, please let us know.

Also, from time to time, business partners of Kingdom Bank may contact you to advise you of their new products and services. Please place a cross in the appropriate boxes below if you do NOT wish such information to be sent by any of the following methods (it may take a short time for your decision to show on our records).

Mail  E-mail  Telephone  Mobile telephone (normally by text message)

If you change your mind about being contacted in the future, please let us know.

### Step 10 – Declaration and Signature on behalf of the Business

Either **I resolve as Sole Proprietor that**  
or **Pursuant to our Memorandum and Articles of Association, Partnership Agreement (as the case maybe) it was resolved that**  
**an Account or Savings Bond be opened with £**  **with Kingdom Bank Ltd, and that Kingdom Bank Ltd is authorised to accept instructions in accordance with the mandate given by the Business from time to time.**

Where appropriate we certify that the above is a true extract from the minutes of the Company/Partnership quorate meeting held on  *If other wording is used in the minutes, please send a signed extract, not the full minutes, on headed paper with the Company name and number clearly stated, signed by the Chair Person.*

I/We have read, understood and agree to be bound by the General Terms & Condition Business Savings and Specific Terms and Conditions applying to this account (in particular clause 1.4 entitled Your Personal Information). (Further copies can be obtained from us on request.)

I/We understand that you will rely on the information we have given in this application form together with information obtain from The Registrar of Companies, which we confirm is complete and true. We understand that you may decline this application.

Call Direct or Treasury Account

I/We hereby request that a facility is made available for instructions to be given by telephone.

**Signed by the Chair Person of the Company or Partner or Sole Proprietor**

**Date**

**Full name**

**For all accounts except Sole Proprietors**

**Signed by a second Director/ Company Secretary/Partner**

**Date**

**Full name**

### Step 11 – Verification of identity.

It is necessary for us to verify the identity of the Business and the personal identity of all signatories. We will do this by obtaining evidence from various data sources, including Credit Reference and Fraud Prevention Agencies as well as the Electoral Roll. The agencies will record the details of the search whether or not your application proceeds. If we are unable to confirm identity from these sources we will write to you asking you to supply us with adequate proof of identity. The only exception to this may be if the Business or signatories has an existing Savings Account with us.

### Step 12 – Please now post this application form, initial investment and mandate to Kingdom Bank

However, please first check that you have:

- Read and fully completed all 12 Steps of the application form
- Enclosed the initial investment (or provided details)
- Enclosed a completed “Non-personal Mandate Form”
- Read and understood the General Terms and Conditions Business Savings and Specific Terms and Conditions of the account in particular clause 1.4 and 1.5
- Signed the declaration

#### **KINGDOM BANK LTD**

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**Telephone: 0115 921 7250**

**Fax: 0115 921 7251**

**E-mail: [info@kingdombank.co.uk](mailto:info@kingdombank.co.uk)**

**A Company registered in England and Wales under number 4346834  
Authorised and Regulated by the Financial Services Authority**